

Creating an HSD Application and Uploading Documents



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Exceptional Student Services Educational Vouchers & Claims

[Vouchers](#) | [High Cost Child Claims](#) | [Compensatory Services Claims](#)

Vouchers

Please refer to the flowchart and FAQs to determine the Home School District (HSD).

- [Flowchart for Determining the Home School District](#)
- [FAQs Determining the Home School District](#)

Last updated 10/4/20

Contact vouchersunit@azed.gov for questions



Select New Application under Manage Application(s)



ESS Vouchers and Claims Exceptional Student Services

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- New Application**
- Continuing Application(s)
- Awaiting My Approval - RTC
- Awaiting My Approval - Institutional
- Search RTC Applications by SSID
- All RTC Applications
- All Institutional Applications

Student Services Educational Vouchers & Claims

[Vouchers](#) | [High Cost Child Claims](#) | [Compensatory Services Claims](#)

Vouchers

Please refer to the flowchart and FAQs to determine the Home School District (HSD).

- [Flowchart for Determining the Home School District](#)
- [FAQs Determining the Home School District](#)



Select Home School District Education Voucher Application



ESS Vouchers and Claims Exceptional Student Services

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Submit New Application

Select Application:

- Select Application Type -

Extension Of Education Voucher Application

Home School District Education Voucher Application



Insert SSID Number and Click Search



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Submit New Application

Select Application: Home School District Education Voucher Application ▾

SSID:

Search

Search for SSID

Get Enrollment History



Click Create HSD Application

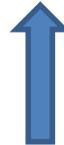
Submit New Application

Select Application: Home School District Education Voucher Application

SSID:

Please select the applicable student entry to submit the HSD application.

SSID	RTC Name	Entry Date	Disability	Exit Date
<input checked="" type="radio"/> [Redacted]	Youth Development Institute	7/1/2020	Non Special Education	



Follow steps 1, 2, and 3 to Upload Documents

* For SPED students (CSE) input the IEP and Evaluation Date.

* For Non-SPED students (NSE) input the Evaluation Date.

EDUCATIONAL PLACEMENT AND FUNDING OPTIONS:

Check if student does not have all the required documents and still requires temporary approval.

IEP Date:

Evaluation Date:

Funding Option :*

(NSE) (Non Special Education) Student is not eligible for special education; placed in a residential facility for care, safety, or treatment

Disability:*

Non Special Education

Comments:

Upload Document:

Select Document Type(s):*

Eligibility IEP MET Non-Eligibility PWN Other

Browse...

Upload File(s)

1

3

2



Document Types

- * For SPED students (CSE), the minimum documents required under Document Type are **MET, Eligibility, PWN, and IEP.**
- * For Non-SPED students (NSE), the minimum documents required under Document Type are **MET, Non-Eligibility, and PWN.**

Once the attachments are downloaded, the boxes under "Select Document Type(s)" will become unchecked.

Upload Document:

Select Document Type(s):*

Eligibility IEP MET Non-Eligibility PWN Other

Browse...

Attachments:

	Document Name	Document Type	Uploaded On	
<input type="checkbox"/>	PWN Non-Eligible 7-2-2020.pdf	PWN Non-Eligibility	8/18/2020 1:45:04 PM	Delete
<input type="checkbox"/>	Non-Eligible 7-2-2020.pdf	Non-Eligibility	8/18/2020 1:45:05 PM	Delete
<input type="checkbox"/>	MET 7-2-20.pdf	MET	8/18/2020 1:45:05 PM	Delete



Follow steps 1, 2, 3, and 4 to Submit Application

